



**THE DIRECTOR OF VILNIUS UNIVERSITY
HEALTH AND SPORTS CENTER**

**ORDER
ON THE APPROVAL OF INTERNAL REGULATIONS FOR VISITORS TO VILNIUS
UNIVERSITY HEALTH AND SPORTS CENTER**

Following the regulations of Vilnius University Health and Sports Center, approved by the order No. R-307 of the Chancellor of Vilnius University on July 14, 2017, "Regarding the Approval of the Regulations of Vilnius University Health and Sports Center" and the amendment of the order No. R-240 of the Chancellor of Vilnius University on June 7, 2017, "Regarding the Establishment of Vilnius University Health and Sports Center as a Non-Academic Unit," with points 14.6 and 15, and aiming to ensure the proper provision of services by Vilnius University Health and Sports Center:

1. I hereby approve the attached internal regulations for visitors to Vilnius University Health and Sports Center.
2. I acknowledge the expiration of order No. 440000-V-7 of the Director of Vilnius University Health and Sports Center on September 10, 2015, "Regarding the Internal Regulations for Visitors to Vilnius University Health and Sports Center."

APPROVED

By the Director of Vilnius University
Health and Sports Center on
2024/01/31 order No. V-110

INTERNAL REGULATIONS FOR VISITORS TO VILNIUS UNIVERSITY HEALTH AND SPORTS CENTER

SECTION I GENERAL PROVISIONS

1. The Internal Regulations for Visitors to Vilnius University Health and Sports Center (hereinafter referred to as the Regulations) govern the internal procedures and rules of safe conduct within Vilnius University Health and Sports Center (hereinafter referred to as the Center), with the aim of ensuring the safety of visitors, Center property, and inventory.
2. The Regulations are publicly disclosed and are mandatory for all visitors.
3. In these Regulations, the following terms are used:
 - 3.1. **Visitor** – any person who legally enters the Center premises and utilizes the services provided by the Center.
 - 3.2. **Permit** – a document granting the right to access the premises of the Center and to use the services provided by the Center.

SECTION II CENTER VISITORS, THEIR RIGHTS, DUTIES, AND RESPONSIBILITIES

4. Center services are provided to visitors individually upon purchasing a service or based on agreements concluded with Vilnius University. Members of Vilnius University sports teams and participants in competitions organized by Vilnius University Health and Sports Center are admitted to the Center premises based on lists provided by coaches.
5. Visitors can acquire Center services through the official website at <https://paslaugos.ssc.vu.lt> (hereinafter referred to as the website) or by ordering the desired service via email at sveikata.sportas@ssc.vu.lt (applicable only for tennis court and hall reservations). When ordering a Center service via email, the visitor must provide their name, surname, email address, phone number, the desired hall or court, date, start time, and duration. If a hall is to be reserved, the Center employee will send an invoice to the visitor, who must settle the payment by bank transfer and send the payment confirmation document to sveikata.sportas@ssc.vu.lt before arriving at the Center.
6. Group workouts are booked on the website, and the Center issues a permit for their execution. The permit is issued based on lists provided by coaches of Vilnius University sports teams or participants in the Vilnius University Rector's Cup, and coaches must inform the Center of any changes. In the case of group workouts, entry into changing rooms with a coach is allowed 15 minutes before the start of the workout.
7. To utilize Center services acquired through the website, visitors must come to the Center at Saulėtekio al. 2, Vilnius, during specified hours, obtain a permit, and activate it. To be issued a permit, the visitor must present a valid ID or Vilnius University student/employee ID to the Center employee. The permit can only be used by the individual to whom it is issued. If a visitor loses the permit, they must promptly inform the Center. The permit cannot be transferred to others (given, sold, etc.) without the Center's consent.
8. Before choosing specific Center services, visitors must consider their health condition and the possible impact of these services. Visitors must ensure that their health allows them to use Center services. The responsibility for any health issues, injuries, or accidents occurring during activities

- or workouts lies with the visitor, except in cases where the damage is due to the fault of Center employees.
9. Visitors with infectious, contagious skin diseases; open wounds; under the influence of alcohol, narcotics, or psychotropic substances; or with other conditions that may pose a threat to their own or others' health and safety or violate accepted norms of behavior in society are prohibited from visiting the Center.
 10. Visitors, upon arrival at the Center and while using Center services, commit to:
 - 10.1. Having a permit or valid student/employee ID and registering in the visitor registration journal.
 - 10.2. Familiarizing themselves with the Regulations and unconditionally adhering to them. Parents (guardians) must acquaint visitors under the age of 16 with the Regulations.
 - 10.3. Wearing neat sports attire and clean, sports-specific footwear on Center premises.
 - 10.4. Familiarizing themselves with the instructions for using the equipment in the gym before using it.
 - 10.5. Treating Center employees and other visitors with politeness and courtesy, following the instructions of Center staff.
 - 10.6. Taking all possible measures to avoid harming themselves, other Center visitors or employees, or the property of the Center or other visitors during exercise.
 - 10.7. In case of an accident, promptly informing Center employees and making every effort to provide first aid.
 11. Visitors are not admitted half an hour before the end of the Center's working hours.
 12. For the order in changing rooms, showers, sports halls, and other Center premises visited by Center visitors, as well as safety during workouts, visitors and responsible individuals of groups are personally responsible. Premises must be left in an orderly condition, and equipment must be used for its intended purpose.
 13. Visitors are prohibited from:
 - 13.1. Walking around the sports hall when other groups are having sessions, using uncensored language, behaving provocatively or disrespectfully, and not following the instructions of Center employees.
 - 13.2. Damaging Center premises, equipment inside them, or using it for purposes other than intended.
 - 13.3. Using half of the sports hall or occupying the entire space after purchasing a service.
 - 13.4. Using damaged or untidy equipment for workouts; any malfunction should be immediately reported to Center employees (guards).
 - 13.5. Bringing and consuming alcoholic beverages and tobacco products into Center premises.
 - 13.6. Bringing objects that may cause injury to themselves or others into Center premises.
 - 13.7. Engaging in any commercial activities within Center premises.
 - 13.8. Filming other visitors without their consent.
 - 13.9. Entering Center premises with an animal, except in cases where the animal is a guide for a blind or visually impaired person.
 14. Minors (up to 14 years old) are not allowed to visit and engage in sports independently on Center premises without parental (guardian) supervision. Minors (14-18 years old) can independently use gym equipment only by submitting a written request from one of the parents (guardians), a note about their health condition, and readiness to exercise in the gym.
 15. If a visitor, not due to the fault of the Center, does not use a service provided by the Center, the fees will not be refunded. If services were not provided due to the fault of the Center, the Center will, as far as possible, provide an opportunity for the visitor to use the service at another suitable time or offer alternative Center services.

SECTION III
CENTER'S RIGHTS AND RESPONSIBILITIES

16. The Center has the right to:
 - 16.1. Change the working hours of sports halls and the schedule of activities, perform preventive maintenance, during which no activities will take place, and no services will be provided, informing visitors no later than 3 (three) working days in advance.
 - 16.2. Request a visitor to discontinue a workout and/or consult with a doctor and provide a doctor's note about their health if there are justified concerns about the visitor's health.
 - 16.3. Refuse to provide services to individuals with health conditions that may pose a risk to themselves or other visitors.
 - 16.4. Demand that visitors who violate these Rules cease using services and leave the Center's premises. Money (if it was a paid service) for this visit is not refunded.
 - 16.5. Suspend the provision of services and restrict access to the Center for visitors who violate the Rules or ignore the instructions of Center employees.
 17. The Center undertakes to inform visitors about changes in the Center's working hours, providing relevant information in Center premises and on the website, no later than 3 (three) working days in advance.
 18. The Center must:
 - 18.1. Provide visitors with the opportunity to use the premises specified in the permit, as well as changing rooms, showers, toilets, and other Center premises where services are provided.
 - 18.2. Ensure that the Center's premises used by visitors meet safety and hygiene requirements.
 19. Manage and store visitors' personal data to provide services, fulfill contracts, and perform other actions related to service provision. The Center must ensure the protection of personal data in accordance with the regulations on personal data processing at Vilnius University, approved by the order No. R-316 of the Rector of Vilnius University on May 25, 2018, "Regarding the Approval of the Procedure for Processing Personal Data at Vilnius University," and other Vilnius University legal acts regulating the processing of personal data.
 20. Not assess the impact of services provided on the specific visitor's health or guarantee their positive effects.
 21. Not be responsible for visitors' personal belongings. Visitors are not recommended to bring expensive and valuable items into the Center's premises.
 22. Items left by visitors in the Center are stored for no longer than 10 (ten) working days.
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